

11/15/2024

Almena Township Treasurer's Report

Financial Activity

Banking

Monthly bank reconciliations were completed.

Summer Taxes

We have submitted all disbursements to the county on time. And we continue to process late payments.

Winter Taxes

We continued our efforts to stay ahead of schedule in preparing Winter taxes. We submitted our millages and special assessments early to the county with a request that they review our work. This allowed us to confirm that we had entered our information correctly and were ready to reconcile prior to being officially submitted.

We continued processing South Shore Drive assessment payoffs through the final week of the no-interest deadline. The tax roll was updated, double checked, and the updated roll sent to the county.

We balanced with the county and have begun printing tax bills. To save costs, we will be doing the mailings in-house, as we did for summer taxes.

Administrative

General Ledger

As promised last month, you will now find the township CD clearly displayed in its own bank fund in the "Cash Summary By Bank" portion of the financial report. In addition to providing a clearer financial picture to the township board, this has also simplified our monthly bank reconciliation process.

Miscellaneous

As elections were the top township priority for the last month, Judy continued providing support to the Clerk's department for their immense workload.

Issues for Board Consideration

None.